

**Town of Porter
Board of Zoning Appeals
Meeting Minutes
October 19, 2011**

A. The meeting was called to order at 6:33 p.m.

B. Pledge of Allegiance

C. Roll Call / Determination of Quorum

Present: Mr. Bell, Mr. Stinson, Ms. Nelson, Mr. Timm and Mr. Huyser

Absent: None

Also present were: Ms. Frost, Mr. Keiser, Mrs. Mitchell, and Mr. Mandon

D. Consideration of Minutes of Previous Meeting

Motion to accept the September 21, 2011 minutes was made by Mr. Bell; second by Mr. Timm. Motion passed 4 – 0 via voice approval. Mr. Stinson voted present because he was not present at the September 21, 2011 meeting.

E. Audience Participation

None

F. Old Business and Matters Tabled

None

G. Preliminary Hearing

Application for variance for “additional accessory structure which would be located 3.5ft. from property line inside fence and 8.5 ft. from garage” made by David and Renee Fronczak for the property located at 895 Waverly Road in Porter (BZA 08-11).

Renee Fronczak addressed the Board with her reasoning for their need of an accessory building. The concrete pad already exists from a previous shed that was there when the home was purchased.

Mr. Mandon asked the petitioner to present a sketch of where the shed will actually be located on the property at the next meeting.

Motion to set the petition to Public Hearing was made by Mr. Bell; second by Mr. Stinson. Motion passed 5 – 0.

Mr. Bell – yes

Mr. Timm – yes

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Ms. Nelson – yes
Mr. Stinson – yes
Mr. Huyser – yes

H. Public Hearing

Application for variance for front yard fence made by Douglas Leicht for the property located at 110 Wagner Road in Porter (BZA 07-11).

Douglas Leicht addressed the Board with their reasoning for the need of variance.

Upon review of the applicants presented material, Ms. Frost informed the applicant he did not follow the rules in regards to notification of adjacent property owners. She advised the applicant to go obtain the proper list of names and present them at the next meeting.

The Public Hearing was opened at 7:10 p.m.

Motion to table the Public Hearing until the November meeting was made by Mr. Bell; second by Mr. Timm. Motion passed 5 – 0.

Mr. Bell – yes
Mr. Timm – yes
Ms. Nelson – yes
Mr. Stinson – yes
Mr. Huyser – yes

The Public Hearing closed at 7:13 p.m.

I. Finding of Fact

Ms. Frost presented the Board with the Findings for the Robert and Maria Poparad petition that was passed in the September meeting.

Motion to approve the Finding of Fact as printed for the Robert and Maria Poparad petition was made by Mr. Bell; second by Ms. Nelson. Motion passed 4 – 0.

Mr. Bell – yes
Mr. Timm – yes
Ms. Nelson – yes
Mr. Stinson – present
Mr. Huyser – yes

Ms. Frost also passed out a Written Commitment for the Poparad application.

I. Update from the Board of Zoning Appeals Attorney

None


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J. Update from the Board of Zoning Appeals Secretary

None


K. Adjournment

Motion to adjourn the meeting was made by Mr. Stinson; second by Ms. Bell. The meeting was adjourned at 7:20 p.m.



Henry Huyser
President

Greg Stinson
Vice President



Kara Mitchell
Secretary