

**Town of Porter
Plan Commission
Meeting Minutes
September 16, 2009**

A. The meeting was called to order at 8:58 p.m.

B. Pledge of Allegiance

C. Roll Call / Determination of Quorum

Present: Mrs. Bollinger, Mr. Stinson, Mr. Martin, Mr. Keiser, Mr. Eriksson and Mr. Timm

Absent: Mr. Bell

Also present were Mr. Lowe, Mr. Mandon, and Mrs. Mitchell

D. Consideration of Minutes of Previous Meeting

Motion to accept the July 15, 2009 meeting minutes as corrected was made by Mrs. Bollinger; second by Mr. Eriksson. Motion approved via voice approval.

E. Audience Participation

None

F. Old Business and Matters Tabled

Lake Erie Land Company request for extension of letter credit – Munson Place Development.

Motion to remove the above request due to lack of activity made by Mrs. Bollinger; second by Mr. Eriksson. Motion passed via voice approval.

G. New Business

Mineral Springs Villas Development Letter of Credit #00982

Matt Keiser informed the Board that the infrastructure is not complete and that an occupancy permit was denied because the letter of credit has expired. He said that most of the infrastructure is complete. It is a private road. They will be coming before the Plan Commission to get their PUD up-to-date with the Town's code. Mr. Keiser feels that this letter should be passed by the Plan Commission.

Motion to accept the Irrevocable Letter of Credit for Mineral Springs Villas Development #00982 made by Mr. Keiser; second Mrs. Bollinger. Motion passed 6 – 0.

Mr. Keiser – yes
Mr. Eriksson – yes
Mrs. Bollinger – yes
Mr. Stinson – yes
Mr. Martin – yes
Mr. Timm – yes

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Porter Beach Overlay Update

Mr. Mandon stated the intent of this ordinance. He gave a brief description of each section in the ordinance. He feels that the committee that put together the ordinance was sensitive to the property owners and their rights.

The “builder’s checklist” is not complete yet, but Mr. Mandon feels the Plan Commission should pass this along even though it is not complete.

Mr. Mandon expressed the concern of the committee that the public have adequate time to express their concerns. He suggested “community meetings” where discussion could be held. He also suggested that the ordinance not be passed immediately after the Public Hearing. He thinks a month or two should go by to give time for changes.

Mr. Mandon made sure to extend his thanks to the committee, much of which is made up of volunteers.

Motion to set the ordinance to Public Hearing in October was made by Mr. Keiser; second Mr. Stinson. Motion passed via voice approval.

H. Preliminary Hearing

None

I. Public Hearing

Porter Subdivision Control Ordinance

The August meeting was suspended because of bad weather. Mr. Lowe feels that the Commission should republish for a Public Hearing in the October meeting.

Motion to postpone the meeting until the October meeting was made by Mr. Stinson; second by Mr. Martin. Motion passed 6 – 0.

J. Finding of Fact

None

K. Comments from Plan Commission Attorney

None

L. Comments from Plan Commission Secretary

None

M. Adjournment

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Motion to adjourn the meeting was made by Mr. Stinson; second by Mrs. Bollinger. The meeting was adjourned at approximately 9:35 p.m.

Lorain Bell
Chairman

Kara Mitchell
Secretary