

**Town of Porter  
Plan Commission  
Meeting Minutes  
February 20, 2013**

- A. Meeting was called to order at 7:03 PM.
- B. Pledge of Allegiance
- C. Roll Call/Determination of Quorum
  - Present: Timm, Spanier, Kremke, Bruckheimer, Eriksson, Nelson, Wagner
  - Absent: None
  - Also Present: Mr. Sobkowski, Mr. Mandon, Ms. Campaniello
- D. Board Appointment re clarification of length of Ken Timm's term. It was determined by Counsel that Ken Timm's term expires Dec. 31, 2014.
- E. Consideration of minutes from January 16, 2013
  - Mr. Eriksson made a motion to approve minutes.
  - Ms. Nelson seconded the motion.
  - All in Favor, motion carried.
- F. New Business
  - None
- G. Old Business
  - Findings of fact for application process were discussed. Mr. Sobkowski stated that the proposed application meets code. Eriksson asked Mandon if he was going to update the application packet. Mandon said he will update the application packet. Nelson also stated that the town website also has the application.
  - Eriksson made a motion to approve the application format.
  - Timm Seconded the motion. All in favor. Motion Carried.
  
  - Nelson requested that if there should be public comment as to the application, the President agree to revisit the application format after audience participation since this matter was accidentally addressed prior to audience participation on the agenda.
- H. Audience Participation
  - None
- I. Old Business resumes. Letter of Credit Mineral Springs: Mandon said there were no new updates and they were still awaiting the Petitioner's review. Mandon requested that the matter remain on the agenda. Nelson made a motion to table this until next meeting. Wagner seconded. All in Favor. Motion carried.
- J. Preliminary Hearing
  - None

**K. Public Hearing**

Public Hearing commenced at 7:17PM. Bill Davies of Davies surveying appeared on behalf of Anthony and Rosalie Gardner requesting a re-plat of 1140 Cardinal Ct. Attorney Sobkowski reviewed the notice and determined that notice to all required parties had been issued. Petitioners Anthony and Rosalie Gardner originally had four lots in an unrecorded subdivision, said their representative Bill Davies of Davies Surveying. He asserted that the new parcel created conforms to the requirements of the Porter zoning ordinance.

Town planner Jim Mandon said specifics of any proposed development on the site, which is zoned residential, would have to be laid out for review at the time a building permit is sought. A separate driveway will serve the new parcel, and no additional public utilities have to be installed. Because the Gardners' request is considered a minor subdivision, both primary and secondary plat approval were to be considered. Nobody came to speak in favor or opposed. Public Hearing closed at 7:18 p.m.

Nelson asked if they would be sharing a driveway. Spanier there would be two separate drives. Bruckheimer concurred stating they would be installing a new drive. Nelson inquired with Counsel as to whether the findings of fact as presented met all the requirements. Attorney Sobkowski confirmed technical requirements were met.

Nelson made a motion to approve the Petitioners request for a replat of 1140 Cardinal.  
Wagner Seconded.

Roll call.  
Bruckheimer: Yes  
Spanier: Yes  
Timm: Yes  
Eriksson: Yes  
Wagner: Yes  
Nelson: Yes  
Kremke: Yes  
Motion Carried.  
Application approved.

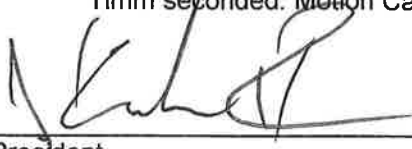
**L. Requests from Secretary and Attorney**

Secretary requests updated addresses/phone numbers.

**M. Adjournment**

Wagner made a Motion to adjourn at 7:23 PM.

Timm seconded. Motion Carried.

  
\_\_\_\_\_  
President

date

3-20-13

  
\_\_\_\_\_  
Secretary

date

3/20/13