

**Town of Porter  
Plan Commission  
Meeting Minutes  
April 21, 2021  
6:30 p.m.  
Zoom Meeting**

- A. Meeting called to order at 6:32 p.m.
- B. Pledge of Allegiance
- C. Roll Call/Determination of Quorum  
Present: Ms. Madigan, Mr. Albrecht-Mallinger, Ms. Duffie, Mr. Spanier, Mr. Craig, Mr. Eriksson, Mr. Stinson  
Also, Present Ms. Sufana, Ms. Frost, Mr. Barry, Mr. Mandon
- D. Quorum-There are enough present for a quorum.
- E. Consideration of Minutes from March 17, 2021 meeting  
Mr. Stinson made a motion to approve the minutes from the March 17, 2021 as written, Mr. Craig seconded.  
Motion passed 7-0 roll call vote.
- F. Audience Participation-NONE
- G. Old Business-Revised Temporary sign Ordinance-Ms. Madigan states the Town Council reviewed the ordinance and sent it back with proposed changes. Ms. Madigan reads proposed changes. Ms. Duffie asks about profanity on signs and signs in windows why were they changed. Mr. Stinson states they do not want to regulate what is inside a resident's home. Profanity there is a different type of law.  
Mr. Mallinger asks for clarification on Section 190, paragraph A, item (1) shouldn't it read no more than 4 total temporary signs shall be permitted on a parcel in any zoning district. Ms. Frost comments yes it can.  
Mr. Mallinger made a motion approve the ordinance with a letter of recommendation for the council to approve the change on Section 190 (1) to read on a single parcel, Mr. Craig seconded motion.  
Motion passed 7-0 roll call vote.

Ms. Madigan asks Mr. Barry to send a letter of recommendation to the Town Council approving the ordinance with proposed change.

Updates on Comprehensive Plan-Ms. Madigan asks if we have maps? Mr. Barry states he has the maps, and he will have a copy at Town Hall tomorrow if anyone would like to look at it. Mr. Mandon states once he gets the maps within 3-4 weeks, he can have recommended land use and conclusion ready.

Ms. Madigan asks about survey? Mr. Mallinger the process is appropriate we can begin sooner. Technically, he would like one final review. Once commission says let's go, he would like a couple weeks to finalize. He thinks we could have it out in two to three weeks. Ms. Madigan asks if Mr. Mallinger can move forward without commission approval. Ms. Frost states everyone should approve the survey questions. Mr. Mallinger states we can either do it tonight by sharing screen or we can send them out in a pdf. Mr. Craig comments he would like more time to look them over than to decide tonight. Mr. Mallinger will have them sent out in a pdf for review.

Ms. Madigan states the survey will be on next month's agenda.

Ms. Madigan asks about commission thoughts on Daniel Walker, Tipping Point Planner? Mr. Stinson states he is not sure what he brings in this particular case if they are not doing recruiting for us.

Ms. Duffie comments that he had a goal, and she thinks we should have a goal. Mr. Stinson comments if we were to decide to do focus groups, it is one of the things he does for a living, if we have a list of what we wanted to get to he can train us on to do that.

Mr. Spanier he agrees and he thinks they have a different goal for the end then what we were looking at.

Mr. Mallinger comments the most challenging part is how to run the workshops.

Ms. Duffie is still working on stake holder list. It is still a working document until she sees the questions. She thinks a person from each board should be interviewed. Ms. Madigan suggests we reach out to each board or commission and see who they would like to recruit to answer some questions.

Mr. Stinson asks if the plan is to interview the whole Town Council. And from the boards and commissions it should be a resident member not a council member. It makes more sense to have resident input.

Ms. Madigan asks if that document be sent out to commission to see if they can add a few more names.

Mr. Mandon compliments the commission on the process they are using to update the plan.

H. Preliminary Hearing-NONE

I. Public Hearing- NONE

J. Findings of Fact-NONE

K. Other Business-Updating Plan documents-Mr. Mallinger comments Mr. Barry is going to look at them. Mr. Barry states apostrophe is gone, document number he is going to change to 21- , 10 days is all ready in the document prior not needed second time. All printers print differently he will send out the revised applications in a pdf. Mr. Mallinger is ok with clarification.

L.

Ms. Duffie ask about Rules & Changes, Article 8, Section 5, are we doing something different? And if they commission is supposed to get a copy she hasn't been. Mr. Barry states that in 2012 the commission changed the rules from the petitioner going the auditor's office to get neighbors addresses for public hearing to the secretary finding the addresses for petitioner. Ms. Frost states there is a copy put in the petitioners file so she can check with what was sent out. If attorney says it is written correctly, she is fine with it.

Ms. Frost states there is typo for PUD Planned Unit Development. Also, we should be consistent on all forms some have legal description, and some have general description, they should all have legal description and general description.

Mr. Mallinger made a motion to approve the updated forms with the following corrections PUD typo correction, legal description, petition number, apostrophe correction, Mr. Eriksson seconded motion.

Motion passed 7-0 roll call vote.

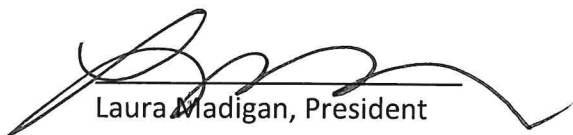
Update from Town Council-Mr. Stinson states Governor's order ends at the end of the month. The Council will discuss it at its next meeting.

Update from Attorney-NONE

Board Comments-

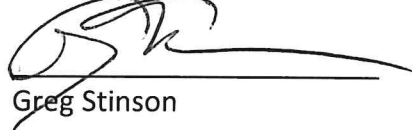
M. Adjournment-Mr. Stinson made a motion to adjourn, Ms. Duffie seconded.  
Motion passed 7-0 roll call vote.

The next regular meeting will be on May 19, 2021.



Laura Madigan, President

James Spanier, Police Chief



Greg Stinson

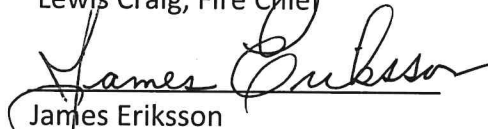
Tara Duffie



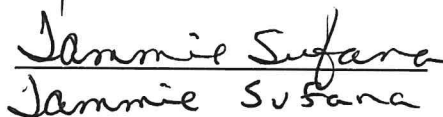
Rob Albrecht-Mallinger, Vice-President



Lewis Craig, Fire Chief



James Eriksson



Jammie Sufana