

**Town of Porter
Stormwater Management Board
303 Franklin Street
Porter, Indiana 46304**

MINUTES FROM THE MEETING JANUARY 27, 2015

The meeting was opened at 5:01 pm with President Greg Stinson leading the Pledge of Allegiance.

Officers Present- Greg Stinson, Daniel Colbert. Absent Jim Eriksson. Also at the meeting was Tammie Sufana, Brenda Brueckheimer, Director of MS4.

Organizational Appointments-Daniel Colbert nominated Greg Stinson for President, second by Greg Stinson.

Motion passed 2-0

Daniel Colbert nominated Jim Eriksson for Vice President, second by Greg Stinson.

Motion passed 2-0

Daniel Colbert nominated Daniel Colbert for Treasurer, second by Greg Stinson.

Motion passed 2-0

Daniel Colbert nominated Tammie Sufana for Secretary, second by Greg Stinson.

Motion passed 2-0

Motion to approve December 16, 2014 meeting minutes as presented was made by Daniel Colbert, second by Greg Stinson.

Motion passed 2-0

Motion to approve the Claims for December 13, 2014-January 22, 2015 accounts payable voucher in the amount of \$8,625.12 as submitted by Daniel Colbert, second by Greg Stinson.

Motion passed 2-0

Treasurers Report – The balance as of January 1, 2015 is \$352,782.53. We are in a strong financial position for year. We have approximately \$400,000.00 to spend on projects for 2015.

Daniel Colbert made a motion to approve the treasurer's report, seconded by Greg

Stinson.

Motion passed 2-0

Brenda Brueckheimer, Director of Public Works-MS4 good housekeeping audit is Friday, February 13, 2015 from 1-4 pm at Public Works building.

Partnering with parks department and Chesterton on MS4 education goal we will be having a Fish derby June 17, 2015 8 am- noon. It will be the weekend before safety fest. Brenda would like to request a do not exceed \$1000 for promotional items for all events. Daniel Colbert made a motion to do not exceed \$1000 for promotional items, seconded by Greg Stinson.

Motion passed 2-0

Old Business-

New Business-A claim from Haas & Associates in the amount of \$5,551.10 for Chief Circle Drainage improvements for design was submitted. Daniel Colbert made a motion to approve the claim, Greg Stinson seconded.

Motion passed 2-0

A claim from Haas & Associates in the amount of \$2,487.28 for Wagner Hills assessment study was submitted. Daniel Colbert made a motion to approve the claim, Greg Stinson seconded.

Motion passed 2-0

A claim from Haas & Associates in the amount of \$6,828.96 for dunes Forest Knoelke Drainage improvements was submitted. Daniel Colbert made a motion to approve the claim, Greg Stinson seconded.

Motion passed 2-0

Warren Thiede from Haas & Associates updating board on Chief Circle, we received quotes from 4 contractors for Chief Circle Drainage improvements. The quoted prices vary widely among the four. Haas & Associates recommends that the Storm water Board accept the quote from Davis & Son Excavating in the amount of \$15,753.46.

Daniel Colbert made a motion to accept the recommendation from Haas and award the contract to Davis & Son Excavating in the amount of \$15,753.46, Greg Stinson seconded.

Motion passed 2-0

Brenda comments that we need legal description & easement and we need a do not exceed for \$850 for right of entry & survey for Davis survey. Daniel Colbert made a motion for a do not exceed for \$850 for survey to Davis survey including staking, Greg Stinson seconded.

Motion passed 2-0

Warren Thiede also updated on dunes forest Knoelke-Phase 1, out of eight contractors that purchased project documents seven submitted bids. The bids varied widely among the seven. Haas & Associates recommends that the Storm water Board accept the bid from G. E. Marshall in the amount of \$121,625.00, including Additive Bid Alternate A in the amount of \$3,748.00. The Additive bid is for the large limestone slabs for aesthetic reasons.

Daniel Colbert made a motion to accept the recommendation from Haas & Associates and award the contract to G. E. Marshall in the amount of \$121,625.00, including Additive Bid Alternate A in the amount of \$3,748.00, Greg Stinson seconded.

Motion passed 2-0

Warren would also like to bring up that the contracts did not include construction administration. Chief Circle is around \$7500.00, Dune forest \$21,000.00 this is for part time inspection not full time.

Daniel Colbert made a motion approving Haas & Associates a not to exceed \$7500.00 for Chief Circle, Greg Stinson seconded.

Motion passed 2-0

Daniel Colbert made a motion approving Haas & Associates a not to exceed \$21,000.00 for Dunes Forest, Greg Stinson seconded.

Motion passed 2-0

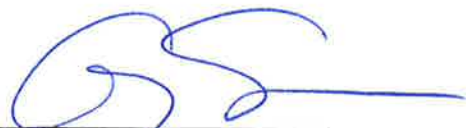
Public Comments-Jill Fields from Wagner Hills was looking for an update on Wagner Hills project. We are waiting on the right of access to get survey finished. Greg Stinson suggested contacting Mr. Barry to see where we are at with project.

A motion to adjourn was made by Daniel Colbert, second by Greg Stinson.

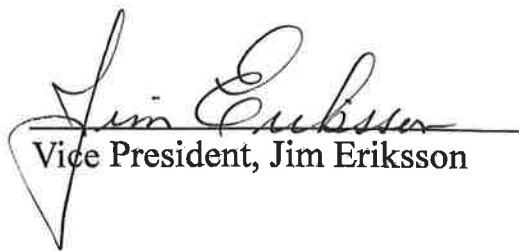
Motion passed 2-0

Next meeting is February 24, 2015

Meeting adjourned at 5:33 p.m.



President, Greg Stinson



Vice President, Jim Eriksson



Treasurer, Daniel Colbert



Secretary, Tammie Sufana