

**Stormwater Management Board Meeting  
Town of Porter, Indiana  
303 Franklin Street  
Porter, Indiana 46304  
(219) 926-2771**

**Minutes From The Workshop On June 28, 2005**

Board President Roger Abraham called the meeting to order at 4:35 p.m. and led those present in the Pledge of Allegiance.

Board members present were Roger Abraham, Stephen Rohe and Ed Pilarski. Others present at the meeting were Karl Bauer, Hesham Khalil, Jim Mandon and Jennifer Granat.

The purpose of the workshop was for the board to consider a proposal previously submitted to the board from Haas & Associates for providing engineering services in order to develop information used in the determination of classes of stormwater users within the corporate limits of the Town of Porter. Mr. Khalil had previously submitted the proposal to the board at the board's meeting held on May 25, 2005. A copy of the proposal is attached to these minutes as reference.

The workshop began with Mr. Hesham Khalil, the Town Porter's Engineer, discussing the particulars of the previously submitted proposal. Secretary Pilarski asked Mr. Khalil how he would be requesting permission from the property owner of a selected resident's property in order to accurately measure lot sizes within the town. There will be approximately 10 average town residential lots needed for measuring purposes. Mr. Khalil replied this request would be made in person and his firm would have a list of approximately 20 selected sites within the town. Mr. Jim Mandon, Town of Porter Town Planner, further discussed average lot size determinations within the Town of Porter, the sample size of lots chosen for determining a proper and equitable average Equivalent Residential Unit (E.R.U.), the imperviousness of various structures placed upon a lot, C factor calculations and Q factor calculations.

President Abraham requested a definition of "non-payroll expenses" listed within the proposal. Mr. Khalil replied non-payroll expenses would be mileage for Haas & Associates to conduct the field work for the proposal. Secretary Pilarski then requested an addition to the proposal for the requirement of Haas & Associates to provide the Town of Porter a copy of all of the calculations used in determining the equitable average Equivalent Residential Unit at the completion of the project. Mr. Khalil replied there would be no problem with the requested revision to the original proposal. The estimated fee for the proposed engineering services to the Town of Porter would be \$2,000.00 to \$3,000.00.

There was no further discussion or comment from members of the board or those present at the workshop.

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Secretary Pilarski then made a motion to approve of revised proposal which would include a provision for the submission to the Town of Porter of a copy of all of the calculations used in determining the equitable average Equivalent Residential Unit at the completion of the project and

to further submit the revised proposal to the Town of Porter Town Council for consideration and approval. Vice President Rohe seconded the motion and the motion carried by the board 3-0.

President Abraham adjourned the board meeting at 5:05 p.m. after a motion to adjourn was carried by the board 3-0.

Roger Abraham  
President

Stephen A. Rohe  
Vice President

Edward J. Pilarski  
Secretary