

# COUNCIL MINUTES

May 11, 2021

Present were council members President Greg Stinson, Vice President David Phillips, Erik Wagner, Brian Finley, William Lopez, Attorney Gregg Sobkowski, Police Chief James Spanier, Fire Chief Jay Craig, Park Director Brian Bugajski, Building Commissioner Michael Barry, MVH Director Sarah Olson and Assistant Police Chief Todd Allen.

## APPROVAL OF MINUTES

Finley made a motion to adopt the April 27, 2021 minutes as written and Lopez made the second, vote 5-0, motion passed.

## APPROVAL OF CLAIMS

Phillips made a motion to approve the claims and sewer adjustments as presented and Wagner made the second, vote 5-0, motion passed.

## COMMENTS FROM THE FLOOR

Jennifer Klug, Franklin Street asked the council if they were going to address Ordinance 2021-02 regarding temporary signs, if they were going to add to next agenda. Stinson responded yes. Thanked Stinson and Phillips regarding all-inclusiveness at the last meeting. She also suggested that the council do not sell Porter beach permits and make the parking lot for all handicap only. She suggested adding a deck to north side of parking lot so that people can sit on the deck and not get in the sand. She would like to name the deck after William Cantrell.

## CLERK TREASURE REPORT

Pomeroy reminded resident to not fill their swimming pool until June 16<sup>th</sup> when the summer sprinkling credit is in effect, otherwise your bill will be very high. She noted that the credit is the average of the first four bills of the year (Jan, Mar, May and July bills). The bills are for the months of October 16 thru June 15<sup>th</sup> when bills are lower. The sprinkling credit is for the time from June 16<sup>th</sup> thru October 15<sup>th</sup> which are the bills from September and November.

## ATTORNEY REPORT

Attorney Gregg Sobkowski said he was going to give a summary of new legislation that was adopted at the last session but he attended a webinar this morning and which gave a re-cap but also mentioned a couple of new statues that he hadn't seen yet and wants to review and he will prepare a report for next meeting.

## POLICE DEPARTMENT REPORT

None

#### FIRE DEPARTMENT REPORT

Fire Chief Craig asked council for permission to get quotes to remodel projects at the fire station which includes finishing the training room, which would include installing new duct work and connect to existing HVAC system and install ceiling vents, LED lights in a drop ceiling, removing the overhead steel door and replacing that with a solid wall with man doors. He also said for 8 new bay doors and five new motors, three motors are new and he will not replace them and replace the outside man doors. Stinson asked for a motion to approve getting the quotes for the above projects Lopez made the motion to approve getting the quotes and Finley made the second, vote 5-0 motion passed.

Craig also announced that the fire department does not fill swimming pools.

#### PUBLIC WORKS

MVH Director Olson said they are done with spring cleanup and all grass needs to be bagged for pickup.

#### PARK DEPARTMENT REPORT

Park Director Bugajski thanked resident Blake Lange for organizing the planting day and noted that Councilman Lopez was one of the volunteers. He reported that about 12 volunteers spent five hours at Porter Cove Park on May 8<sup>th</sup> preparing 13 new planting beds and installing over 150 new perennial plants. The plants were purchased by the residents of the Porter Cove Neighborhood.

Bugajski requested approval for use of the ball diamond at Porter Cove Park for the Liberty Ladies 14 Softball Team, pending submission of insurance and player waivers. Councilman Phillips asked for how long the team would be using the field and Bugajski said it would just be for the summer of 2021. Wagner made a motion to approve Liberty Ladies softball team to use Porter Cove ball diamond pending receiving a copy of their insurance and player waivers and Phillips made the second, vote 5-0 motion passed.

#### BUILDING COMMISSIONER REPORT

Building Commissioner Barry presented 6 new contractors for approval. Phillips made a motion to accept the 6 new contractors and Finley made the second, motion passed 5-0.

#### NEW BUSINESS

Job Descriptions – Public Works Superintendent, Assistant Superintendent and Project Manager.

Stinson asked for a motion to approve the job descriptions for the above, Finley made the motion to approve the job descriptions and Wagner made the second, vote 5-0 motion passed.

#### APPOINTMENT OF DEPARTMENT HEADS

Stinson stated that Chief Spanier has stepped down from Police Chief and retire from the police department. Is willing to transfer over to Public Works to become Superintendent of Public Works if appointed by council. Stinson said he was notified that Superintendent of Public Works Sarah Olson wants to go back to Assistant Superintendent and be able to work on projects in the field rather than doing budgets etc. Stinson thanked Olson for stepping up and

taking over for the past couple of years and then realized that she was not happy doing that job and wanted to step down. Spanier said he was interested in taking the Superintendent position if appointed by council. Wagner made a motion to appoint James Spanier as Superintendent of Public Works and Finley made the second, vote 5-0 motion passed. Stinson thanked Spanier for staying in the town and helping out. He did a lot of behind the scenes things, helping with insurance and budgets to name a few. Stinson noted that Spanier becoming Superintendent and Olson becoming Assistant Superintendent will take effect on May 23<sup>rd</sup>. Spanier thanked the council for the opportunity. Stinson said that the new soon to be Police Chief Todd Allen is in the audience. Allen was appointed by the police commission to replace Spanier when he steps down. Stinson noted that the council needs to appoint department heads and asked for a motion to appoint James Spanier as department head for Public Works and Todd Allen as department head of the police department effective May 23<sup>rd</sup>, Phillips made the motion and Wagner made the second, vote 5-0 motion passed.

#### ORDINANCE 2021-09 AMENDING THE SALARY ORDINANCE

Stinson read Ordinance 2021-09 by title only and asked Pomeroy to place on the agenda for next meeting.

#### COUNCIL COMMENTS


Spanier thanked the council for making him Superintendent of Public Works and also approving the Police Commission decision of appointing Todd Allen as Chief of Police and Spanier believes he is perfect for the job. Spanier believes that part of the role of Chief should prepare the department to run without them and with Allen running the department no one will even know that he is gone, Spanier has that much faith in him. Stinson said that the council appreciates them stepping up to each position and they are greatly appreciated.

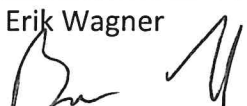
Phillips said it is nice to be back in the building rather than zoom meetings.

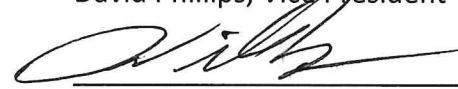

Finley made a motion to adjourn and Phillips made the second, vote 5-0. Meeting adjourned.

Dated this 25<sup>th</sup> day of May, 2021.

  
\_\_\_\_\_  
Greg Stinson, President

  
\_\_\_\_\_  
David Phillips, Vice-President

Erik Wagner  
  
\_\_\_\_\_  
Brian Finley

  
\_\_\_\_\_  
William Lopez  
ATTEST   
\_\_\_\_\_  
Carol Pomeroy, Clerk Treasurer